



Guidance for Clubs and Societies in the Spring Officer Elections



Publicity & Social Media:

- Your publicity must not violate the Students' Union's policies or governing documents (visit Democracy in SUHQ for further information or www.warwicksu.com/democracy/documents/).
- Social media: you must abide by the SU and University code of conduct when posting to social media – the rules regarding candidate behaviour apply to social media as well. Guidance is on the website for SU Clubs and Societies regarding allowing candidates to post in groups.
- **Candidates can post in any groups or chats on social media that allow them to post in.**
- **This means that Societies & Sport Club administrators of groups can accept or reject candidates from promoting on their own channels, but if they allow one, they must allow all.**
- Unless you are part of campaigning, society and club members cannot enter the Kevin Gately Room during the voting week. The Kevin Gately Room is there for candidates to relax, not to encourage more votes.

Endorsements:

- Societies and Clubs **cannot** endorse candidates. However, individual members of clubs and societies can endorse candidates in an individual capacity.
- If you are already a Union Officer and on the executive of a society, it is important that you do not use facilities which could privilege your campaign. For instance, you cannot use the resources of your affiliated society for your campaigning.
- If you work for the Students' Union or University, it is important that you do not use your position(s) or any of the privileges your position(s) gives you for your campaign. For example, "Alice, President of the Trumpet club, supports this candidate" is unacceptable as it

allows for favouritism and an unfair endorsement. But “I’m Alice and I’m supporting (insert candidate)” is acceptable because it does not reveal the position of the person and therefore, a leader still support their fellow friend in the election.

- All actions must abide by the Unions Equal Opportunities By-Law which can be found on the Democracy webpages. See link here - [By-Law-11-Equality-andDiversity.pdf \(warwicksu.com\)](#)
- You cannot campaign inside the library or any study space. This includes leaving any campaign materials in these spaces, e.g: leaflets, flyers etc.
- External campaigners are not allowed on campus. Only SU members can form part of your campaign teams and campaign on your behalf. So other people on the executive of your society, and within your society more generally, can campaign on your behalf – but only in a personal capacity. Conversely, being on the executive of a society does not mean you can’t campaign for a candidate, but you have to do it in a personal capacity.
- You can only stand for 1 position out of FTOs and PTOs.

Complaints

- If a complaint is submitted against a candidate, the Adjudication Panel will meet to review it. If the candidate is found in breach of campaigning guidelines, the SU will implement disciplinary procedures, which could implicate societies and clubs if they have been found to be in breach with the candidate.
- If a society or sports club is found in breach of campaigning guidelines, the SU will implement disciplinary procedures according to our rules and regulations on the involvement of clubs and societies.
- In order to make a complaint, log into warwicksu.com and head to student voice -> elections -> elections complaints -> log a complaint. Submit relevant evidence, and if the Returning Officer deems it appropriate, an investigation will be conducted.

Voting and Results

- Voting will take place online from **9am Monday 21st February until 7pm Friday 25th February 2022.**
- The results count will take place immediately after this, and candidates will be informed of the result via email once they have been publicly announced.
- The provisional results are then publicly announced on Warwick SU’s social media from 7.30pm.
- The results are only final after the complaints deadline has passed at 12pm on Friday March 4th.

GOOD LUCK TO ALL CANDIDATES AND ENJOY THE EXPERIENCE!